



LICENSING SUB-COMMITTEE

REPORT

Subject heading:

Hornchurch Food & Wine
77 Park Lane, Romford, England, RM11
1BH

Report author and contact details:

Premises licence variation
Oisin Daly, Public Protection Officer
licensing@havering.gov.uk
01708 432777

This application to vary a premises licence is made by Pararajasingam Kunaraja under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 06th May 2022.

Geographical description of the area and description of the building

The premises are located in Park Lane. The premises are in mixed use area; however, there are residential properties in the vicinity.



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Details of the application

The application is to:

Extend the hours for sale of alcohol and openings times as follows:

Alcohol: Monday to Sunday 08:00 – 23:00 (Amended from 06:00 by agreement with police)

Amended Conditions:

THE EXISTING CONDITIONS WILL BE REMOVED AND REPLACED WITH THE CURRENT CONDITIONS - MORE APPROPRIATE FOR THIS SMALL RETAIL STORE:

1. The premises shall have CCTV cameras installed covering the entrance together with comprehensive internal viewing. The CCTV system shall be maintained regularly and recordings shall be kept with the previous 31 days' data. This information shall be made available to the Police or other authorised persons upon request.
2. The premises shall be fitted with a digital CCTV system which shall conform to the following points:
 - (i) If the CCTV equipment is inoperative or not working to the satisfaction of the Police the premises shall not be used for licensable activities unless with prior agreement from the Police.
 - (ii) CCTV cameras must be sited to observe the entrance door both inside and outside the counter areas and all alcohol displays.
3. A refusals book shall be kept at the point of sale or electronically recorded on the till. A record shall be kept on each occasion that a sale is refused. This book shall be made available immediately to the Police and the Local Authority when requested.
4. Staff training records shall be kept for a minimum period of two years. The records shall be immediately made available to the Police and Local Authority upon request.
5. All staff who make sales of alcohol shall receive regular training, induction and refresher. This shall include: (i) application for relevant proof of age scheme or similar; (ii) penalties for selling to an underage person; (iii) asking for appropriate photographic identification. This must be either a passport, photographic driving licence or an identity card with the PASS logo (Proof of Age Standards Scheme); (iv) the refusals process; and (v) any other information as deemed appropriate.
6. Deliveries to the premises shall only be made during normal working hours.
7. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme, ongoing and under constant review, and must be made available to a relevant Responsible Authority when called upon.
8. Prominent clear notices shall be displayed at the point of entry to the premises and in a suitable location at any points of sale advising customers that they may be asked to produce evidence of their age.
9. All members of staff at the premises shall seek credible photographic proof of age evidence from any person who appears to be under the age of 18 years and who is seeking to purchase alcohol. Such credible evidence which shall include a photograph of the customer shall include a passport, photographic driving licence or Proof of Age card carrying a 'PASS' logo.

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10. Prominent clear notices shall be displayed at the premises about the supply of alcohol to minors and the relevant offences involved.

11. The premises shall adopt a Challenge 25 policy. This means that the premises shall challenge anybody who attempts to buy an alcoholic drink who appears to be under the age of 25 and shall not sell to such persons unless they can prove they are over 18 by providing a passport or photographic driving licence.

12. All occasions when persons have been refused service shall be recorded in writing and kept at the premises for six months

Summary

There was one representations against this application from ward councillors.

There was two representations against this application from residents.

There were no representations against this application from responsible authorities.